

# EZGİ ALTUN

## PROJECT MANAGER



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Besiktas, Istanbul



### EXPERIENCE

#### **Co-founder / Project Manager** July 2019-Present

Less Architecture and Engineering / Istanbul

- Completed +100 projects in facilities and made maintenance agreements for clients such as Groupama, Garanti BBVA, Vodafone, Loreal, Vakko, ISS etc.
- Managed budgets over 5 million TL
- Coordinated with all related parties, converting the recommendations into a project plan, getting approvals from the client
- Collaborated with all stakeholders to ensure all projects were delivered on time

#### **Project Manager** Nov 2018-June 2019

Integrated Service Solutions (ISS) / Istanbul

- Managed the projects from order intake until delivery
- Communicated with +40 suppliers, stakeholders and 3rd party firms to ensure all projects delivered on time

#### **Project Specialist** Jun 2017-Oct 2018

Eczacıbaşı / Istanbul

- Managed communication between Vitra dealers, HQ and suppliers
- Responsible for successful project delivery for 72 Vitra stores in Turkey

### CERTIFICATIONS

#### **Gerilla Marketing** 2018

Istanbul Technical University

#### **Collaborative Design Studio** 2018

Sarajevo University

[www.ezgialtun.net](http://www.ezgialtun.net)

### EDUCATION

#### **Architecture & Interior Architecture**

Istanbul Technical University

2013-2018

Double Major

High Honour Student

Graduated First in Class

#### **Bioengineering**

Istanbul Technical University

2009-2013

Montana State

University (U.S.A)

2011-2012

### LANGUAGE

● Turkish

● English

### SKILLS

● Photoshop

● Autocad

● Sketch Up

● MS Office

● Keyshot

● Visualisation